Texas Association for Clinical Laboratory Science [www.tacls.org](http://www.tacls.org)  
2024 TACLS ANNUAL MEETING –April 10-12, 2024, in Granbury

EXHIBITOR / VENDOR AGREEMENT AND INFORMATION SHEET

Lake Granbury Conference Center■621 E Pearl St■Granbury TX 76048

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| **Exhibit Fees**  Single exhibit space (includes 6’ table, w/skirting) | Circle one  $ 750 |
| Double exhibit space (includes 2 tables and larger space) | $ 1200 |

**Method of Payment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| Company or Institution: | | |
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| Description of product/ service: | | |
| Primary contact: | Phone: | |
| Primary contact Email: | | |
| 2nd Representative’s Name: | | |

Exhibitors will have access to exhibit area from 3:00 – 6:00 PM Wednesday, April 10 and 6:30 – 8:00 AM on April 11, Thursday. Set-up should be completed by 8:00 AM Thursday, April 11. The exhibit hall will be locked after hours for the security of exhibitor’s equipment and displays.

* Exhibit hours will be Thursday, April 11: 8:00 AM to 5:00 PM

Friday, April 12: 8:00 AM to 12:00 PM

* Exhibitors are asked to remain set-up through 12:00 PM Friday, April 12, 2024.
* Two representatives per booth allowed
* Exhibitor fees are due Friday April 5, 2024, if paying by credit card or check. If paying with a purchase order, please contact Gilbert Swink.
* Requests for refunds must be by Friday April 5, 2024, by email or letter, after which refunds will only be processed if the conference is cancelled.
* Credit cards – all exhibitors can pay via PayPal
* Email completed form to [gilbert.swink@gmail.com](mailto:gilbert.swink@gmail.com) Payment is due April 5, 2024.

Payment mail address: **TACLS c/o Luis G Swink   
351 Musgrav**

**Kyle, TX 78640**

[**gilbert.swink@gmail.com**](mailto:faubion4801@sbcglobal.net)